Application for Automatic License Plate Reader System Special Use Permit

Application is hereby made under Administrative Code R920-4-16 for a permit to install an Automatic License Plate Reader System on the UDOT Right-of-Way

NOTICE: A UDOT Encroachment Permit Is Required Prior To Installation Of A License Plate Reader on the UDOT Right-of-way	Office Use Only: Permit Number	R4-ALPRS 008
	Date of Application	03/19/2026

Name of Municipality	Name of Municipality Representative	Municipality Representative Email
Garfiled County	Eric Houston	Eric.Houston@garfield.utah.gov

Municipality Address	City	Zip	Municipality Representative Phone
375 N 700 W	Panguitch	84759	435-690-0163

Name of Law Enforcement Agency	Agency Phone	Agency Email
Garfield County Sheriff's Office	435-676-2678	Dispatch@garfield.utah.gov

Name of Person Submitting Application	Title	Phone	Email
Eric Houston	Sheriff	435-690-0163	Eric.Houtson@garfield.utah.gov

Location of Published ALPRS Policy (Website)	gcutsheriff.com chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://gcutsheriff.com/wp-content/uploads/2026/03/automated-license-plate-readers-alprs.pdf

By submitting this application, the signers certify under penalty of perjury:

1. The applicant is a local municipality that is submitting this application for the sole use and benefit of the Law Enforcement Agency named above within the municipality's patrol jurisdiction, or is a state Law Enforcement Agency that has the legal capacity to contract in its own name, and the applicant is submitting this application so it can obtain authorization to contract for services to install one or more Automatic License Plate Readers on a state highway within its patrol jurisdiction for the purpose of capturing the license plate data of vehicles traveling on a state highway in a manner that complies with Utah Code Title 41, Chapter 6a, Part 20; Utah Code 72-1-212; and Utah Administrative Code R920-4-16.
2. The Law Enforcement Agency has published a policy on a publicly available website that outlines the use, management and auditing of the Automatic License Plate Reader System and otherwise meets all requirements outlined in Utah Code 41-6a-2003.
3. All Automatic License Plate Reader Systems will be installed in accordance with Utah Code 41-6a-2003 and Utah Administrative Code R920-4-16,
4. If the permit that is the subject of this application is granted, the permittee will comply with the following:
   a. The permittee will only install or authorize the installation of an Automatic License Plate Reader Systems within the permittee's law enforcement patrol jurisdiction.
   b. If the permittee will use a contractor to install and operate an Automatic License Plate Reader System, the permittee will provide with this application evidence demonstrating that authorization and the identity of the contractor; the permittee will notify UDOT of any updates to or changes in authorization; and the permittee's authorization of the contractor will not be withdrawn without first giving UDOT thirty days written notice.
   c. The permittee's contractor will at all times be a contractor that has in effect a current License Agreement with UDOT to conduct the activity.
   d. If the permittee desires to place an Automatic License Plate Reader System on UDOT property, the permittee will obtain, or will require its contractor to obtain, an Encroachment Permit from UDOT for the use of each proposed location on UDOT property in compliance with Utah Code 72-1-212(6), Utah Administrative Code R920-4-16, and other applicable law.
   e. To maintain a permit granted pursuant to this application, the permittee or its contractor must provide and maintain location data as required in the License Agreement that is attached as Exhibit A to this application (as the agreement may be amended from time to time).

UDOT Keeping Utah Moving
Approved by Statewide Permits
04/07/2026

E J H	Eric Houston	3/9/26
Municipality *Representative Signature*	*Print Name*	*Date*
E J H	Eric Houston	3/9/26
Law Enforcement Agency *Representative Signature*	*Print Name*	*Date*